

RESOLUTION DE L'ARREST DE

RECORD/INFORMATION DISSEMINATION SECTION

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TERC SILC 2
FRONT OFFICE STAFF (COST CODE 1730)

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LITIGATION SUPPORT UNIT (COST CODE 1739) Responsible for assisting the Office of the General Counsel attorneys in all Freedom of Information Privacy Acts (FOIPA) litigations. Prepares detailed declarations justifying all of the FBI responses to various FOIPA requests in litigation.	
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WORK PROCESS UNIT (COST CODE 1740)	
Requests and reviews FBI materials to determine if the information is responsive to Freedom of Information Privacy Acts (FOIPA) requests. Upon determining the records are responsive, the units prepare the material for processing and scan the records into the FOIPA Document Processing System (FDPS) for electronic usage.	
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FOIPA UNITS

Responsible for processing requests pursuant to the Freedom of Information Privacy Acts (FOIPA) received from a variety of sources to include private citizens, scholars, historians, news media, prisoners, and current employees, and to respond to Congressional and Presidential requests for FBI records. Once responsive records have been located, imported and assigned, the material is reviewed line-by-line and all nonexempt information is released. Information denied pursuant to one or more provisions of the FOIPA is identified, deleted and marked with the appropriate exemption(s).

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FOIPA UNIT 1 (COST CODE 1731)
FOIPA UNIT 2 (COST CODE 1732)
FOIPA UNIT 3 (COST CODE 1733)
FOIFA UNIT 3 (COST CODE 1/33)

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FOIPA UNIT 4 (COST CODE 1741)
FOIPA UNIT 5 (COST CODE 1706)
FOIPA UNIT 6 (COST CODE 1737)

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CLASSIFICATION UNIT

Responsible for complying with the classification/declassification review of FBI records under Executive Order 13526. The national security classification reviews include Freedom of Information Privacy Acts (FOIPA) requests, criminal and civil discovery requests, Congressional and Presidential mandates, Mandatory Declassification Reviews, and other federal government agency requests.

CLASSIFICATION UNIT 2 (COST CODE 1736)